



The Furniture Society
Job Posting: Paid Internship

EFASO (Exhibiting Furniture and Sculptural Objects) Program Initiative

2018-2019

The Furniture Society is the premier non-profit organization representing, promoting, and connecting furniture makers, designers, collectors, curators, educators, manufacturers, academics, researchers, hobbyists, and other furniture enthusiasts from around the world. Our membership approaches 650 individuals, overseen by a dedicated Board of Trustees and an Executive Director.

Our mission is to advance the art of furniture-making by inspiring creativity, promoting excellence, and fostering an understanding of the artform and its place in society.

The Furniture Society works to realize its mission through educational programs, publications, exhibitions, recognition of excellence in the field, and annual conferences. With members from across the United States and Canada, as well as numerous other countries around the world, the Furniture Society represents a broad cross-section of furniture makers, museum and gallery professionals, scholars, journalists, and others involved with the field of furniture in many different ways.

Job Description:

The Furniture Society seeks to hire a paid intern to work with the Director of Education to administer the **EFASO (Exhibiting Furniture and Sculptural Objects) program initiative** in 2018 and 2019.

EFASO is a new initiative of The Furniture Society and funded by the John and Robyn Horn Foundation. The program aims to help defray the high cost of shipping typically associated with exhibiting furniture. The program directly benefits individual Furniture Society members and member craft organizations alike.

Objective/Impact: The Furniture Society's goal is to emphasize and encourage exhibitions of quality furniture at the national level in furtherance of the organization's mission to "foster an understanding of the artform and its place in society." This new program will offer shipping stipends to individual furniture artists whose work shows exceptional merit, as well as to galleries, museums, and related organizations who consider quality educational exhibitions of furniture in the near future.

Outcomes of the initiative will include increased numbers of furniture exhibitions, furthering The Furniture Society's national advocacy role, growing the organization's membership numbers, and raising the next generation of qualified art administrators.

Job responsibilities:

The intern will be an integral part of planning, overseeing, and managing the EFASO program in 2018/2019 under direct supervision of the Director of Education.

This part-time position will be compensated on a \$12/hr basis. Average time commitment is between 2-8 hours per week depending on assigned tasks.

The candidate will:

- Assist with selecting an independent jurying committee which will oversee the selection of artists and exhibiting venues for the EFASO program.
- Assist with managing the EFASO program, it's awardees, and partner organizations, administering the dissemination of artist grants and grants to exhibiting organizations.
- Assist with marketing and promotional efforts for the program.
- Navigate logistics for all facets of the program.
- Participate in team meetings including logistics, jurying process, and PR/Marketing calls.

The ideal candidate:

- Holds a degree from a furniture program, or is a self-taught furniture maker, or holds a degree from a decorative arts program or arts administration program.
- Has a strong interest in arts administration.
- Is comfortable bringing new ideas to the table.
- Is able to connect and work collaboratively with a wide range of constituents.
- Able to work remotely from their own office/home base by phone, email, with a reliable internet connection and computer.
- Has office skills (computer savvy).
- Proficient with internet and social media.
- Excellent communication skills, strong grammar and writing skills a must.
- Lists two references (phone/email suffices).

Deadline for applications: September 4, 2018

Start Date: Mid September, 2018

To apply:

Please send a cover letter, relevant resume, and 2 references to:

Monica Hampton

Director of Education, The Furniture Society

education.director@furnituresociety.org